

Message Text

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ACTION DRC-01

INFO OCT-01 NEA-10 ISO-00 L-03 OMB-01 MED-03 SCA-01 PPTE-00

ST-01 SCSE-00 /021 W

----- 078444

R 050315Z AUG 75

FM AMEMBASSY NEW DELHI

TO SECSTATE WASHDC 390

UNCLAS NEW DELHI 10498

FOR FADRC

E.O. 11652: N/A

TAGS: AINF OGEN

SUBJECT: IMPLEMENTATION OF THE PRIVACY ACT OF 1974

REF: STATE 172353

IN COMPLIANCE WITH THE REFERENCED TELEGRAM, THIS EMBASSY MAINTAINS THE FOLLOWING FILES THAT ARE RETRIEVABLE BY NAME AND WHICH MAY BE SUBJECT TO THE PROVISIONS OF THE PRIVACY ACT. NO SECRET FILES OF RECORDS ARE MAINTAINED ON INDIVIDUALS AS STATED IN PARAS. 5 AND 6 OF REFTTEL.

1. I. MEDICAL RECORDS (MED)

II AND III. MEDICAL HISTORY, PHYSICAL EXAMINATION, TREATMENT, PROGRESS REPORTS.

IV. FOREIGN SERVICE ACT AS AMENDED.

V. UPON TRANSFER, RECORDS OF SIGNIFICANT MEDICAL PROBLEMS ARE FORWARDED TO NEXT MEDICAL UNIT AND AT TIMES HAND CARRIED BY PATIENT.

VI. STORED IN HARD COVER, LOCKED IN BAR LOCK CABINET IN LOCKED OFFICE. RETAINED AND DESTROYED ACCORDING TO INSTRUCTION IN RECORDS MANAGEMENT HANDBOOK, CHAPT. 6...

VII. POST MEDICAL OFFICER.

VIII. OTHER PHYSICIANS AND HOSPITALS.

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2. I. REGISTRATION CARDS (CONSULAR)

- II. U.S. CITIZENS RESIDING IN THE CONSULAR DISTRICT OF NEW DELHI. MISSIONARIES, BUSINESSMEN, CORRESPONDENTS, STUDENTS AND OTHER PRIVATE RESIDENTS, EXCLUDING ALL U.S. GOV. PERSONNEL AND DEPENDENTS.
- III. CARDS CONTAIN RECORDS OF INDIVIDUAL AND DEPENDENTS REGARDING PASSPORTS EXAMINED AND ISSUED; AMENDMENT OF PASSPORTS; REGISTERING OF BIRTHS; LOSS OF CITIZENSHIP; AND TRAVEL ITINERARIES.
- IV. FOREIGN AFFAIRS MANUAL, VOL. 8.
- V. TO SOURCES LOCALLY AND ABROAD REQUIRING INFORMATION ON WELFARE/WHEREABOUTS OF REGISTRANTS.
- VI. ALPHABETICAL CARDS ARE STORED AND SAFEGUARDED IN THE CONSULAR SECTION. LOCAL STAFF OF CONSULAR SECTION WHO HAVE SECURITY CLEARANCE HAVE ACCESS TO THESE CARDS. INACTIVATED CARDS DESTROYED AFTER FIVE YEARS.
- VII. CONSULAR OFFICER IS RESPONSIBLE FOR THE MAINTENANCE OF THESE RECORDS.
- VIII. FROM INDIVIDUAL CONCERNED ONLY.

3. I. HOUSEHOLD INVENTORY (AD/GS)

- II AND III. SIGNED INVENTORY OF GOVERNMENT-OWNED FURNISHINGS AND EQUIPMENT ASSIGNED FOR INDIVIDUALS USE.
- IV. NONE - MAINTAINED FOR INDIVIDUAL'S BENEFIT.
- V. NONE.
- VI. FILED IN FOLDERS BY NAME IN FILE CABINETS. NO OTHER SAFEGUARDS. THESE FILES ARE DESTROYED TWO WEEKS AFTER DEPARTURE OF INDIVIDUAL.
- VII. ADMINISTRATIVE OFFICER.

4. I. EMBASSY STAFF-OWNED VEHICLES. (AD/GS)

- II AND III. CUSTOMS CLEARANCE OF VEHICLES; LOCAL INSURANCE; LOCAL REGISTRATION; LOCAL SALE OF VEHICLES - IF APPLICABLE.
- IV AND V. NONE.
- VI. FILED IN FOLDERS BY NAME IN FILE CABINETS. NO OTHER SAFEGUARDS. THESE FILES ARE DESTROYED TWO YEARS AFTER DEPARTURE OF THE INDIVIDUAL FROM POST.
- VII. ADMINISTRATIVE OFFICER.

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5. I. CUSTOMS AND SHIPPING (AD/GS)

- II AND III. IMPORTATION AND EXPORTATION OF HOUSEHOLD EFFECTS, AIRFREIGHT, WEAPONS AND SALE OF ABOVE, IF APPLICABLE.
- IV AND V. MAINTAINED FOR INDIVIDUAL'S BENEFIT.
- VI. FILED IN FOLDERS BY NAME IN FILE CABINETS. NO OTHER SAFEGUARDS. THESE FILES ARE DESTROYED TWO YEARS AFTER DEPARTURE OF THE INDIVIDUAL FROM POST.

VII. ADMINISTRATIVE OFFICER.

6. I. JAN DROBOT FILE (WESTINGHOUSE MANAGER) (ECON)

II. ASSISTANCE TO AMERICAN CITIZEN.

III. FILE CONTAINING CLASSIFIED TELEGRAMS, AIRGRAMS AND
MEMORANDA OF CONVERSATION RELATING TO INTERESTS
OF US CORPORATION AND AMERICAN RESIDENT MANAGER.

IV. FAM VOL. 7

V. AVAILABLE TO STATE DEPARTMENT EMPLOYEES ON A NEED TO
KNOW BASIS.

VI. FILE FOLDER IS KEPT IN LOCKED COMBINATION SAFE AND
WILL BE RETIRED IN THREE YEARS.

VII. ECONOMIC COUNSELOR

VIII. DROBOT AND OTHER INDIVIDUALS INCLUDING OTHER
WESTINGHOUSE EMPLOYEES AND REPRESENTATIVES,
INFORMATION PROVIDED BY INDIANS INCLUDING GOI OFFICIALS.

THE VARIOUS SECTIONS OF THE EMBASSY HAVE CATEGORIES OF
FILES CONTAINING LETTERS FROM INDIVIDUALS
SEEKING A VARIETY OF INFORMATION SUCH AS INVESTMENT POSSIBILITIES,
ASSISTANCE WITH EXPORT LICENCES, AMERICANS SEEKING EMPLOYMENT,
OR ASSISTANCE IN LOCATING RELATIVES OR A VISA FOR A RELATIVE.
THESE SUBJECT FILES ARE NOT INCLUDED BECAUSE THE LETTERS
RECEIVED AND THOSE SENT IN REPLY ARE NOT
RETRIEVABLE BY NAME.SAXBE

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Message Attributes

Automatic Decaptioning: X
Capture Date: 01 JAN 1994
Channel Indicators: n/a
Current Classification: UNCLASSIFIED
Concepts: n/a
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Copy: SINGLE
Draft Date: 05 AUG 1975
Decaption Date: 01 JAN 1960
Decaption Note:
Disposition Action: n/a
Disposition Approved on Date:
Disposition Authority: n/a
Disposition Case Number: n/a
Disposition Comment:
Disposition Date: 01 JAN 1960
Disposition Event:
Disposition History: n/a
Disposition Reason:
Disposition Remarks:
Document Number: 1975NEWDE10498
Document Source: CORE
Document Unique ID: 00
Drafter: n/a
Enclosure: n/a
Executive Order: N/A
Errors: N/A
Film Number: D750269-0325
From: NEW DELHI
Handling Restrictions: n/a
Image Path:
ISecure: 1
Legacy Key: link1975/newtext/t19750881/aaaactxw.tel
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Locator: TEXT ON-LINE, ON MICROFILM
Office: ACTION DRC
Original Classification: UNCLASSIFIED
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Original Previous Classification: n/a
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Review Comment: n/a
Review Content Flags:
Review Date: 18 DEC 2002
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Review Exemptions: n/a
Review History: RELEASED <18 DEC 2002 by ReddocGW>; APPROVED <06 FEB 2004 by hartledg>
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Margaret P. Grafeld
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06 JUL 2006

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Subject: IMPLEMENTATION OF THE PRIVACY ACT OF 1974
TAGS: AINF, OGEN
To: STATE
Type: TE
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